

TO: DIRECT CONTRACTORS

MANDATORY SAFETY MEASURES FOR EQUIPMENT/MATERIAL DELIVERY ON SITE

All submissions for equipment / material delivery on the site shall include the following submission made no later than **4 weeks** from the expected delivery date.

Incomplete submissions will be rejected and any delay shall be for the account of the respective DIRECT CONTRACTOR.

1. Method Statement of Equipment / Material to be Delivered

This shall include but not limited to the following:-

- (a) Description of equipment / material to be delivered.
- (b) Overall size including weight.
- (c) Provision for craneage / hoisting facilities.
- (d) Expected delivery date, time and duration.
- (e) Delivery / Access Route. (Plan to be included)
- (f) Method Statement for the delivery and placement of equipment / material.
- (g) Location area of final placement and size if used for storage.
- (h) Protection measures for equipment / material.
- (i) Any other special provisions / considerations.

2. Risk Assessment

This shall include but not be limited to the following:-

- (a) Risk assessment during unloading / along delivery route / and final location.
- (b) Safety personnel attendance.
- (c) Safety provisions during unloading / along route / and final placement.
- (d) Certificate of lifting appliances, gear and machines to be provided.
- (e) Certificate of lifting supervisor / rigger / signalman / crane operator to be submitted.
- (f) Any other special provision / consideration.